

NSSB1 Headquarters Company

Navy & Marine Corps Reserve Center

Phoenix, Arizona



January 2003 Notes

Battalion Commander (N00)

With the holiday season quickly approaching, I want to wish all members and their families a happy and healthy New Year. Without question, the upcoming year will be intense for NSSB1 and I know that we are all up to the numerous challenges that lie ahead. The training that we have done, and we will continue to do, will serve the Navy/Marine Corps Team well in the coming months. We will live up to our creed of "Anytime, Anywhere." Keep up the good work...

Administrative Department (N1)

1. **O-6, E-3, E-2 and E-1 Midterm Counseling** – O-6, E-3, E-2 and E-1 midterm counseling to take place in January.
2. **Military Pay Raise** – The 2003 National Defense Reauthorization Act included a 4.1% across the board pay increase for all ranks and rates. The increase will take effect in January 2003. Additional increases were provided for selected rates, as a means to increase retention.
3. **New Tools for Naval Reservists** – COMNAVRESFOR has developed two new tools to assist reservists perform their duties more efficiently. The Navigator is a CD-ROM containing Naval Reserve administration policies and procedures, medical and dental information, pay and uniform materials plus much more. In addition, the 16-page Selected Reserve (SELRES) Guidebook has been developed, which covers information that every SELRES should know about the Navy, benefits, mission readiness and career guidance.
4. **NSSB1 Websites** – The NSSB1 website was directed to go offline in order to comply with the new COMNAVRESFOR guidance. Per the guidance released by COMNAVRESFOR regarding the operation of Naval Reserve websites, COMNAVRESFOR will be required to manage one single website for all battalions and companies within the command. Individual battalions and companies will no longer be authorized to manage

their own respective websites. In response, COMNAVELSF will develop an enhanced website in accordance with a common template to be developed by COMNAVRESFOR.

5. **ID Theft Website Established** – NSSB1 reminds all members to be on the lookout for identity theft situations in which an individual steals your identity and racks up huge credit bills on your accounts by pretending to be you. In an attempt to combat this national problem, the Federal Trade Commission and the Department of Defense have put together an online service called the “Military Sentinel” where members of the armed forces are encouraged to enter complaints about suspected fraud perpetration attempts and all types of identity theft schemes. <http://www.ftc.gov/>.

6. **Mortgage Rate Reductions for Mobilized Reservists** – Under the 1940 Soldiers’ and Sailors’ Civil Relief Act, the U.S. Department of Housing and Urban Development (HUD) is advising all FHA-approved lenders to reduce mortgage rates to no more than six (6) percent for military personnel on active duty. Accordingly, reservists mobilized to active duty must contact their lenders to take advantage of the mortgage rate cap.

7. **1940 Soldiers’ and Sailors’ Civil Relief Act** – Like all reserve centers, the RESCEN Phoenix conducted a stand-down during the December drill period to focus on mobilization issues. In the event of a mobilization, reservists are provided numerous protections under the 1940 Soldiers’ and Sailors’ Civil Relief Act upon their return to civilian life. For additional information, visit the Employer Support of the Guard and Reserve (ESGR) website at www.esgr.org.

8. **Officer Field Service Records (OFSR)** – Per NAVADMIN 197/02, The OFSR will no longer be maintained for Reserve Officers. Officers are encouraged to review the Performance Summary Report (PSR) on-line at www.staynavy.navy.mil. To review the Permanent Personnel Record microfiche, a written request is required to be mailed or faxed to NAVPERSCOM at www.persnet.navy.mil/pers313/pers-313.htm. Reserve Officers are encouraged to maintain copies of any documents previously kept in the OFSR.

Operations Department (N3)

9. **NOWS Application** – Members must remember to completely fill out the application when submitting for IDTT, ADSW and AT orders through the NOWS website program. Incomplete applications will not be moved through the process. In addition, a country clearance is required for OUTCONUS travel and should be requested in the comment block within the NOWS application. www.navres.navy.mil/navresfor/now.

Supply Department (N4)

10. **NSSB1 Leadership Conference and Storekeeper Refresher Course** -- The annual NSSB1 Leadership Conference is scheduled for 11-12 January 2003 and will take place at RESCEN Phoenix. In addition, the Storekeeper Refresher Course will also be provided during the same drill period. All Company Commanders and senior enlisted are expected to attend the Leadership Conference. Likewise, all SKs are encouraged to attend the SK Refresher Course.

For outlying companies (those that do not drill in Phoenix), try to get into the Holiday Inn 1500 North 51st Avenue, Phoenix, Arizona 85043, telephone: 602-484-9009 and use the group code “SSB.” If the Holiday Inn is not available, berthing is available at Luke AFB.

One rental car per three (3) company members is authorized for this evolution. Once orders are submitted, please e-mail YNC Lindert (lindert@cnrf.navy.mil) with your tracking number. For your orders, use UIC 42716 and list LT Nolasco at 602-353-3030.

Prescribed uniform is BDU.

Command Master Chief (N00C)

11. **Recruiting Referral Program** – The Recruiting Referral Program is designed to award sailors who provide referrals to recruiters who eventually join the Naval Reserve. Recruiting is a significant function within the Naval Reserve Force mission. To be effective, “all-hands” share in this responsibility and are encouraged to provide referrals whenever possible. All Navy and Marine Corps personnel, Active and Reserve, are eligible to receive this award. Any member who refers at least four individuals who join the Naval Reserve will be awarded a Navy and Marine Corps Achievement Medal. Contact your local Naval Reserve recruiter today for further details on the Recruiting Referral Program.

S. Goodman
By direction